

The Board Meeting of the Board of Trustees met in the Municipal Building, 14 Baker Street, Patchogue, New York on Monday, July 24, 2023 with public viewing through video streaming on YouTube and in person.

The meeting was called to order at 6:00 p.m. by Mayor Pontieri with Deputy Mayor Krieger and Trustees Brinkman, Carillo, Ferb, Keyes, Village Attorney Egan, Village Treasurer Krawczyk, Village Clerk Devlin, and Deputy Village Clerk Braile present.

The flag salute was made and the safety message was given.

Village Clerk Devlin asked the Board to approve Board Meeting minutes from July 10, 2023.

Upon a motion by Trustee Ferb, seconded by Trustee Brinkman, and unanimously carried, the Board approved the Board Meeting minutes from July 10, 2023.

Village Treasurer Krawczyk stated the total bills for the period ending July 24, 2023 were \$2,320,428.34. The five largest bills were as follows: \$1,383,320.46 for Galvin; \$195,230.00 for NYS Health Insurance, \$103,572.00 for Rosemar; \$57,357.84 for Town of Brookhaven, and \$46,623.64 for Veso Life. He noted that the fifth largest bill noted on the sheet was incorrect and should have been from National Auto Fleet for a cargo van for \$55,285.00.

General	\$ 786,947.75
Trust & Agency	\$ 23,985.81
Cap Projects	\$ 1,415,406.35
Sewer Fund	\$ 80,061.92
B.I.D. Fund	\$ 3,239.87
Housing Fund	\$ 0.00
CDA Fund	\$ 5,352.11
General Bills	\$ 5,434.50
Totals	\$ 2,320,428.34

Upon a motion by Trustee Ferb, seconded by Trustee Brinkman, and unanimously carried, the Board approved payment of the bills as presented.

Village Treasurer Krawczyk then reviewed the cash balances as of May 31, 2023.

Village Clerk Devlin read notice of a public hearing to amend Article 1 of Village Code Chapter 143 to add standards for the control of horses within the Village.

Deputy Mayor Krieger indicated that there had been a recent event which had prompted this proposal which had created a public safety hazard. Trustee Ferb noted that two women had brought horses to Daisy's Nashville Lounge at 11:00 p.m. one evening and tried to sell rides on the animals. The animals had left a mess behind them. Deputy Mayor Krieger indicated that this was not wanted on the streets, neither the mess or the danger to public safety.

Village Attorney Egan indicated that this was an example of people lacking common sense regarding the care and control of horses in traffic and crowds. By adopting this section of the Village Code, the Board would limit the use of horses to bridle paths and require certain equine controls such as being well trained, under control, and never unbridled. Trustee Brinkman inquired if there should be any mention included of having to pick up and dispose of droppings left behind. Village Attorney Egan indicated that there should be no need for this when horses would not be permitted on roads. Trustee Brinkman asked if it should have to be removed from bridle paths. Village Attorney Egan noted that this local law had been modeled after the Town of Brookhaven's law on this matter, and apparently, they had not had an issue with it. If it became a problem, they could amend the Code as needed. Mayor Pontieri inquired as to what would occur if a group wanted to use horses in a parade. Village Attorney Egan stated that parades had different controls since they were considered Special Events and often included vehicles that were not permitted on roadways under normal circumstances. Trustee Ferb asked for confirmation that the use of horses in parades would be governed by parade regulations. Village Attorney Egan stated that this was correct. He noted that this particle portion of the Code would restrict the daily use of horses. For example, if an event was requested which included horses such as the Clydesdales, the Village would regulate it as a Special Event and

waive the limitation on the use of those horses which he believed were well trained and well under control

Mayor Pontieri asked if anyone from the public wished to comment on the public hearing. There was no response. He then asked for a motion on the application.

Upon a motion by Trustee Ferb, seconded by Trustee Brinkman, and unanimously carried, the Board resolved to close the public hearing and amend Article 1 of Village Code Chapter 143 to add standards for the control of horses within the Village as presented.

Dennis Smith reviewed the Special Projects and BID report. Mr. Smith noted that the hanging baskets and planters were all looking very nice. An additional watering person had been hired, and a routine had been established to ensure that the plants were watered five to six times a week or as needed. Thanks to the request of Paula Murphy, two new four-foot planters had been placed at the head of Route 112 in front of the stereo store. The individual who had put them together was from National Roofing and had donated the planters to the Village. This was a basically barren area, so the plants had improved the appearance of this portion of Main Street. Additional work was needed to spruce up the area between Route 112 and Rider Avenue. Mayor Pontieri noted that a medical arts building would be opening on the corner of Rider Avenue, and site plans for that project should include some decorative items. Mr. Smith indicated that any help that could be provided in this area would be greatly appreciated. He continued by noting that the Sunday Market was doing well with approximately 25 to 30 vendors attending each week and good foot traffic. No complaints had been received from vendors about light customer traffic. As for special projects, he would be meeting with Johnson Controls on August 3<sup>rd</sup> to have a close out meeting for Phase I of their project in order to reconcile any outstanding items remaining. They would be providing the Village with the warranties for all the apparatus that had been installed. Payment schedules would continue to be monitored to ensure that the Village was realizing the savings that Johnson Controls had promised. Mr. Smith noted that a presentation from Johnson Controls would eventually be scheduled for a Board meeting to review the savings being realized in kilowatt hours, as well as dollars, as a result of this project. He indicated that dollar savings were good, but the project had also provided necessary upgrades to existing infrastructure. The project had accomplished everything that the Village had hoped it would do so far. Mr. Smith indicated that he would continue to explore the possibility of a Phase II project at the wastewater treatment plant. He continued by noting that Phase I of the Shorefront Park project was basically completed. Planning for Phase II, which would encompass the upland portion of the park, would begin shortly. The Splash Pad project was being held up pending DEC review. He noted that the parks video was being edited to include views of current usage of the parks since the original video had been shot in April when there had been fewer people using the facilities. Editing should be completed within the next two to three weeks, and the new video would be uploaded to the Village's web site.

Trustee Ferb noted that he had visited Shorefront Park earlier in the day and had walked along the boardwalk. It looked spectacular, and the residents and visitors he had spoken with had concurred. Mr. Smith thanked him for his remarks and indicated that he had also only heard good comments. Mayor Pontieri inquired as to how the park had looked following the music festival. Trustee Ferb noted that fencing was still being removed when he was there, but he believed that it was not as bad as the previous year. Deputy Mayor Krieger indicated that he had seen some bare spots in the grass, but nothing had appeared to be destroyed. Trustee Brinkman observed that there had been some substantial rain on Friday night. Mr. Smith indicated that the worst spots were those that had been heavily used, such as the entrances and exits. Trustee Ferb stated that he felt that the noise level was better than last year.

Deputy Mayor Krieger indicated that he had attended the music festival every day except for Friday. From what he had observed, there had been no garbage laying around, and everything had looked clean. The Theatre had a booth there which had a lot of visitors. Deputy Mayor Krieger expressed his appreciation for the great job done by all the DPW staff at the event, especially given the hot temperatures. All in all, the festival had run very smoothly with security doing a great job as well. He had not heard of any incidents. Mayor Pontieri indicated that there had been one incident on Friday night, but nothing major. Deputy Mayor Krieger noted that it had been a fun and well-run event. Mayor Pontieri observed that the promoter had paid to have the Village's DPW staff and Public Safety officers on site, and this had been a good decision. Deputy Mayor Krieger agreed and noted that the DPW staff had controlled the garbage pickup so

there were not excessive amounts to be picked up. He also thanked Trustee Keyes and the Recreation Department staff for all their hard work on this event. Trustee Keyes indicated that the Recreation Department staff had done an excellent job, and the event had run well. Deputy Mayor Krieger also thanked the Fire Department for providing parking which took a lot of cars off the street. He reiterated that it had been a fun weekend and congratulated Jim Faith for putting together a great event. Trustee Carillo noted that she lived close to the event site, and it had been nice to see everyone leave in a calm manner after the performances were over. It was nice to see everyone enjoying the Village, and the music had not been offensively loud this year.

Deputy Mayor Krieger asked the Board to approve use of the Department of Public Works facility.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval for Senior Class students of Patchogue-Medford High School to use the Department of Public Works facility on Waverly Ave for the purpose of building a Homecoming float from Monday, October 9th through Thursday, October 12th from 3:30 p.m. to 9:30 p.m., Friday, October 13th from 3:30 p.m. to 11:00 p.m. and Saturday, October 14th from 7:00 a.m. to 10:00 a.m.

Deputy Mayor Krieger indicated that Ryan Pontieri, who had been overseeing the building of the float last year, had done an excellent job in cleaning up afterwards. Trustee Brinkman concurred that she had worked with him in the past, and he did a great job handling the kids.

Deputy Mayor Krieger asked the Board to approve the extension of an Intermunicipal Agreement.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board granted approval for the extension of an Intermunicipal Agreement to provide fire marshal services to the Village on an as needed basis for the term August 5, 2023 to August 4, 2024 at the 2023 fire marshal services rate.

Mayor Pontieri noted that this was for the times the Village's Fire Marshal was unavailable.

Deputy Mayor Krieger asked the Board to approve a proposal from Hinck Electrical Contractors, Inc.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board granted approval of a proposal from Hinck Electrical Contractors, Inc., under the Suffolk County Contract, for the installation of a traffic signal, control equipment, poles and footings at Oak Street and Maple Avenue in the sum of \$124,874.87.

Trustee Brinkman inquired if a traffic signal would be replacing the stop signs currently in place. Village Clerk Devlin stated that this was correct as residents in the area had been expressing that there were issues with the stop signs. Mayor Pontieri noted that a traffic signal was needed there, especially to handle heavy traffic caused by events such as parades and Alive After Five.

Deputy Mayor Krieger asked the Board to approve Change Order 1 from LK Mclean for the 6th District Court Project.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Ferb, and unanimously carried, the Board granted approval of Change Order 1 from LK Mclean for the 6th District Court Project being constructed by Rosemar Construction, which reduces the cost to Two Million, One Hundred Sixty-Five Thousand, One Hundred Twenty-Four Dollars and Seventy-Five Cents (\$2,165,124.75), a reduction of Fifteen Thousand, Seven Hundred, Ninety-One dollars and Twenty-Five Cents (\$15,791.25).

Trustee Keyes asked the Board to approve a film permit application.

Upon a motion by Trustee Keyes, seconded by Trustee Ferb, and unanimously carried, the Board granted approval of a Film Permit Application for Sharvari Bhat to film on July 29th and 30th in Shorefront Park and on a "unnamed street" pending approval of the Special Events Coordinator.

Trustee Keyes asked the Board to approve hiring a lifeguard.

Upon a motion by Trustee Keyes, seconded by Trustee Carillo, and unanimously carried, the Board granted approval to hire Conrad DePinto as a lifeguard at \$17 per hour.

Trustee Keyes asked the Board to approve hiring a Junior Pool Attendance and Parking Attendant.

Upon a motion by Trustee Keyes, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to hire Benjamin Krieger, as a Junior Pool Attendant at \$14 per hour and a Parking Attendant at \$12 per hour.

Trustee Keyes asked the Board to approve retroactively hiring a Great South Bay Music Fest Parking Attendant.

Upon a motion by Trustee Keyes, seconded by Trustee Carillo, and unanimously carried, the Board granted approval to hire John Rogers as a Great South Bay Music Fest Parking Attendant, retroactive to Sunday, July 23<sup>rd</sup> from 2:00 p.m. to 5:00 p.m. at \$16 per hour.

Trustee Brinkman asked the Board to approve conference attendance by staff.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board granted approval for Senior Court Clerk, Debbie Newman and Court Clerks, Nancy Auer, and Denise Burke, to attend the Annual Conference for Court Clerks, in Verona, NY, on September 17 through September 20, 2023 at a cost not to exceed \$1,300 per person.

Trustee Ferb asked the Board to approve an increase in pay for a BID watering truck employee.

Upon a motion by Trustee Ferb, seconded by Trustee Carillo, and unanimously carried, the Board granted approval to increase James Armstead's rate of pay as a BID watering truck employee from \$20 per hour to \$22 per hour retroactive to June 26, 2023.

Trustee Ferb observed that the watering truck drivers needed to have a special license. Mr. Smith indicated that it was a CDL with a tank endorsement. Trustee Carillo also noted that these drivers needed to be up extremely early to accomplish this task. Mr. Smith agreed and noted that they went out at 3:00 a.m.

Trustee Carillo indicated that the Hispanic Parade would be held on August 20<sup>th</sup>, and anyone interested in participating should contact the Parks and Recreation Department. It was a Village of Patchogue event, and not just for the Hispanic community. This would be the 2<sup>nd</sup> annual Hispanic Parade.

Trustee Carillo noted that the next CDA meeting would be held next Thursday, August 3<sup>rd</sup>.

Trustee Carillo asked the Board to approve permitting the Village Clerk to submit a grant application. Village Clerk Devlin noted that this grant was due to be submitted by August 16<sup>th</sup>. She noted that she had recently received the Main Street Study done by VHB Engineering which identified infrastructure problems and unhealthy trees and made recommendations to address these issues. This study could be used as a road map for this grant. Village Clerk Devlin noted that she might not receive anywhere near \$50,000, but this was a safe estimate. Part of the matching amount could come from funds that had already been budgeted by CDA Director Russo for use on the Main Street corridor. The most that the Village would need to commit would be \$12,000, but she doubted the grant amount would be anywhere near that. There was also a budget line available for tree planting. Village Clerk Devlin indicated that it made sense to submit this grant.

Upon a motion by Trustee Carillo, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval for the Village Clerk to submit a New York State Department of Environmental Conservation, Round 16, 2023 Urban and Community Forestry Tree Planting Grant with a 25% match not to exceed Fifty Thousand Dollars (\$50,000.00).

Village Clerk Devlin noted that she had visited the State Department of Environmental

Conservation and Urban Forestry's annual tree conference at Hofstra University. It had been very informative.

Mayor Pontieri asked if anyone from the public wished to be heard.

Marc Siegel, Blums, indicated that the police and Fire Department had responded to a call yesterday in the rear of the parking lot behind the store concerning potential dead bodies being present. These bodies had turned out to be mannequins set up in a realistic manner. It had caused some excitement in the area.

Pres Waterman, 30 Smith Street, indicated that he had been doing some research on curb cuts and been informed that they were under the jurisdiction of the Village. Mayor Pontieri stated that this was correct. Mr. Waterman inquired if he could put in a curb cut without needing to pay to do so. Mayor Pontieri indicated that this was incorrect. He could not install a curb cut without obtaining a permit to do so from the Building Department.

Mr. Waterman also expressed concern about people running the stop sign at Smith Street and Rider Avenue all the time. He inquired if a traffic study of some kind could be done due to the large number of children who were in that area. Trustee Ferb noted that this was a problem throughout the Village. Mayor Pontieri concurred that the area near the park was of great concern due to the numbers of families with children crossing the street in that location.

Mr. Waterman then expressed concern about the amount of buildup that was occurring in Shorefront Park. He would not be able to get away with building a house that would negatively impact drainage into his neighbor's yard. Mayor Pontieri indicated that a discussion had taken place earlier in the day with the engineers who had assured him that drainage was in place to prevent any issues. Mr. Waterman stated that he had seen the drainage that was installed, and so far, it seemed to be working. Mayor Pontieri noted that there had been some heavy rains over the past few weeks, and no problems had been observed. Mr. Waterman inquired if the drainage was powered. Mayor Pontieri indicated that it was not. Mr. Waterman expressed that he wished to be positive and hope for the best, but his property was now located about six feet lower than what had been installed at the park. Mayor Pontieri noted that modifications could be made if necessary. Previous flooding on Smith Street had been caused by drainage issues which had hopefully, been rectified.

Mr. Waterman indicated that he had quite a bit of sheetrock damage that had been caused by the vibrations of the excavators when they were moving the rocks into place along the shoreline. Village Clerk Devlin suggested that he come to the Clerk's Office and complete an incident report form which would be submitted to the Village's insurer. They would then be in touch with him.

Paula Murphy, 125 Smith Street, indicated that she was commenting as a representative of the Tree Committee. She thanked the Village and the Board for sending herself, Village Clerk Devlin, and one of their other tree advisors to the aforementioned tree conference. They had learned so much to benefit the Village. Trees could fix and mitigate issues ranging from climate change to stormwater control, and including trees in all stages of community planning helped to maximize their benefits. The Board thanked her for attending the conference and for all the work she had done in the community.

Upon a motion made by Trustee Brinkman, seconded by Trustee Keyes, and unanimously carried, the meeting was adjourned at 6:36 p.m.

vp

Signed \_\_\_\_\_  
Lori Devlin, Village Clerk