

PATCHOGUE COMMUNITY DEVELOPMENT AGENCY
MINUTES FOR MEETING OF
January 5, 2023
6:00 P.M.

CDA Meeting -

Present: Donald Wachsmuth, Toni Dean, Patrick McHeffey, Kaetlyn Jackson, Camilo Salazar

Also Present: Marian Russo, Teresa Reilly

Call the meeting to order at 6:05 pm

- I. Pledge of Allegiance
- II. Approval of Minutes of regular CDA Meeting
 - a. Motion to approve Minutes of December 1, 2022 motion made by Member Camilo Salazar seconded by Member Toni Dean, vote, all in favor, motion carried.
- III. Financial Report
 - a. Section 8 and CDBG Report- T Reilly presented the financial Report.
 - b. Audit to be approved/adopted by the Village Board on January 9, 2023.
- IV. CDBG Project/Budget Lines
 - a. Public Hearing –
 - i. Don opens Public Hearing
 - ii. M. Russo read public hearing notice.
 - iii. C. Salazar read the public hearing notice in Spanish
 - iv. Public to be heard – no public in attendance – meeting closed
 - b. Review Updated Draft Long Range Plan
 - i. Final update before the next board meeting
 - ii. The Town of Brookhaven (TOB) will be adopting their 5-year plan on March 1, 2023, they will include CDA project list in their 5-year plan. This will make it easier when the CDA does project descriptions because we have already asked for these projects. Whichever projects we choose over the next 5 years is a subject matter the TOB has seen already.
 - iii. Discussion of prioritizing projects in the Village of Patchogue CDA 5-year plan for final draft.
 - c. Review Budget History
 - i. Review of CDBG completed projects and funds allocated through the last 5 years.
 - d. Discuss priority projects for FY2023
 - i. Applications available February 1, 2023
 - ii. Applications due on March 3, 2023
 - iii. Town of Brookhaven Public Hearing on 5-year plan including FY 23 budget on March 1, 2023.
 - e. Rider Avenue and Main Street Project – Status Report
 - i. M Russo is working on getting a finalized budget from the electrician, the budget he provided included the traffic signals for the whole project, not just the pedestrian signals. M Russo was unable to determine which items are for the CDA portion of the project. M Russo to request update the budget. M Russo waiting for schedule of the Traffic signals.

- f. Promenade of the Arts Archway – Status Report –
 - i. Spirit Ironworks has submitted the design work. The engineering firm has them and is going to review them and provide notes

- g. Improvements to 9-11 Memorial Park – Tabled
 - i. Request approval to allocate \$4,300.00 of existing 2021 funds for landscaping and other items for the improvement of the 9-11 Memorial Park and authorizing the Executive Director to submit an application to the Town of Brookhaven Department of Community Development and Housing and any other actions to complete the project.
 - Member K. Jackson to get further information on what is required for the completion of this project to deter erosion on the bulkhead by planting beach grass, this vote has been Tabled until further information is presented.

V. Section 8:

- a. Executive Director Report –
 - i. There were 300 applications chosen through the lottery. The notifications to those selected individuals are to be mailed out by the end of January.

VI. Public Authority

- a. Resolution to set a Public Hearing for the 2024-2027 budget on February 2, 2023. Motion made by Member Patrick McHeffey seconded by Member Toni Dean, vote, all in favor, motion carried.

VII. Other Business: T Reilly requires additional signature on February 1 and March 1 checks.

VIII. Public to be heard – no public in attendance

IX. Motion to adjourn made by Member Patrick McHeffey seconded by Member Camilo Salazar, vote, all in favor, motion carried.

X. Meeting adjourned at: 7:01 pm

Next Meeting February 2, 2023