



**TO:** Mayor Paul V. Pontieri, Jr.  
Board of Trustees

**FROM:** Lori B. Devlin  
Village Clerk

**RE:** **AGENDA FOR ANNUAL ORGANIZATIONAL MEETING OF MONDAY,  
APRIL 3, 2023 @ 6:00P.M.**

1. **Flag Salute**
2. **Welcome Address – Mayor Paul Pontieri**

**MAYOR PONTIERI**

3. **Mayor’s Appointments**

Registrar of Vital Statistics	Lori B. Devlin	1 Year
Statistics/Budget Officer	Lori B. Devlin	1 Year
Elections Officer	Lori B. Devlin	1 Year
Tax Receiver/Signatory for Village Checks	Lori B. Devlin	1 Year
Deputy Village Clerk	Valerie L. Braile	1 Year
Deputy Registrar Vital Statistics	Valerie L. Braile	1 Year
Alternate Registrar Vital Statistics	Joanne Ruggiero	1 Year
Deputy Village Treasurer	Joanne Ruggiero	1 Year
Acting Village Justice	Kerri N. Lechtrecker	1 Year
Village Attorney	Brian T. Egan	4 Years
Prosecuting Attorney	Paul Feuer	1 Year
Alternate Prosecuting Attorney	Elyse Grasso	1 Year
Assessor	Carol Sweeney	1 Year
Village Historian	Hans Henke	1 Year
Marriage Official	Patricia K. Romeo	1 Year
Marriage Official	Kerri N. Lechtrecker	1 Year
Marriage Official	Paul V. Pontieri	1 Year

4. **Mayor’s Appointments of Commissioners**

**Deputy Mayor John A. Krieger**   Commissioner of Parking Enforcement  
   Commissioner of Public Works  
   Commissioner of Code Enforcement  
   Commissioner of Public Relations & Publicity  
   Liaison - Patchogue Theatre  
   License Review

- Trustee Joseph E. Keyes, Jr.** Commissioner of Parks & Recreation  
Commissioner of Waterfront Development  
Liaison – P.E.P. Committee
  
- Trustee Susan Henke Brinkman** Commissioner of Planning & Zoning  
Liaison – Patchogue – Medford Library  
Liaison – Historical Society  
Liaison – Technology Services
  
- Trustee Thomas E. Ferb** Commissioner of Finance & Economic  
Development  
Commissioner of Major Projects  
Liaison – B.I.D.  
Liaison – Chamber of Commerce
  
- Trustee Patrick McHeffey** Commissioner of Building & Housing  
Liaison - Beautification Committee  
Liaison – Patchogue Arts Council  
Liaison – CDA
  
- Trustee Lizbeth Carrillo** Commissioner of Community Relations

5. **Appointments to Planning, Zoning, Ethics & CDA Review Boards**

**A. Planning Board: TRUSTEE SUSAN HENKE BRINKMAN**

John Rocco	Chairperson	1 Year	2023 - 2024
John Rocco	Member	3 Years	2023 - 2026
Kevin Weeks	Member	3 Years	2021 - 2024
Patricia Kelly	Member	3 Years	2022 - 2025
Dennis Logan	Member	3 Years	2021 - 2024
Alan Fertmann	Member	3 Years	2023 - 2026
Eva Rodriguez Greguski	Member	3 Years	2021 - 2024
Karen Zorzenon	Member	3 Years	2022 - 2025
Linda Beckerman	Alternate (1)	1 Year	2023 - 2024
Bryan Gutman	Alternate (2)	1 Year	2023 - 2024
RESERVED	Alternate (3)	1 Year	2023 - 2023
Christopher Bianco	PB Counsel	1 Year	2023 - 2024

**B. Zoning Board: TRUSTEE SUSAN HENKE BRINKMAN**

Nicholas Fuccillo	Chairperson	1 Year	2023 - 2024
Nicholas Fuccillo	Member	3 Years	2023 - 2026
Ryan McGarry	Member	3 Years	2021 - 2024
Michael Stein	Member	3 Years	2021 - 2024
Camillo Salazar	Member	3 Years	2023 - 2026
Brian Kearns	Member	3 Years	2023 - 2026
Nicole La Montagne	Member	3 Years	2023 - 2026
Kristen Macaulay	Member	3 years	2023 - 2026
Lauren Murphy	Alternate	1 Year	2023 - 2024
Christopher Bianco	ZBA Counsel	1 Year	2023 - 2024

**C. Ethics Board: TRUSTEE PATRICK McHEFFEY**

Elizabeth Marino	Chairperson/Member	1 Year	2023 - 2024
Frank Ambrosio	Member	1 Year	2023 - 2024
Steve Fuoco	Member	1 Year	2023 -2024
Brian T. Egan	Counsel	1 Year	2023 - 2024

**D. CDA Board: TRUSTEE PATRICK McHEFFEY**

Donald Wachsmuth	Chairperson/Member	1 Year	2023 - 2024
Patrick McHeffey	Member/Liaison	1 Year	2023 - 2024
Toni Dean	Member	1 Year	2023 - 2024
Camillo Salazar	Member	1 Year	2023 - 2024
Kaetlyn Jackson	Member	1 Year	2023 - 2024
Margarita Proscia	Alternate	1 Year	2023 - 2024

**E. Climate Smart Task Force TRUSTEE JOSEPH KEYES**

Joseph Keyes	Chairperson	5 Year	2021 - 2026
Lori B. Devlin	Coordinator	5 Year	2021 - 2026
Kaetlyn Jackson	Member	5 Year	2021 - 2026
Nick Rosenberg	Member	5 Year	2021 - 2026
Lacey Keefer	Member	4 Year	2021 - 2025
Jonathan Keyes	Member	3 Year	2021 - 2024
Paula Murphy	Member	5 Year	2023 - 2028

**F. Conservation Tree Committee TRUSTEE PATRICK-MCHEFFEY**

Paula Murphy	Chairperson	2 Year	2023 - 2025
Patrick McHeffey	Liaison/Member	2 Year	2022 - 2024
Lori B. Devlin	Member	2 Year	2023 - 2025
Susan Lienau	Member	2 Year	2022 - 2024
John Bogack	Member	2 Year	2023 - 2025
Brendan Clinch	Member	2 Year	2022 – 2024
Betsy Smith	Landscape Architect	2 Year	2023 - 2025

**5. Motion: DEPUTY MAYOR KRIEGER**

The Village Board to adopt the standards of the New York Rating Organization of the New York Board of Fire Underwriters pursuant to Local Law #17-1984

**6. Resolution TRUSTEE KEYES**

That the Annual Organization Meeting of the Board of Trustees of the Village of Patchogue be held in the Municipal Building on the first Monday in April at 6:00 p.m. (or at the discretion of the Board of Trustees as soon as practicable thereafter, but not later than April 30<sup>th</sup> 2023.

7. **Resolution:** **DEPUTY MAYOR KRIEGER**

That the following Officers and Employees are hereby authorized to attend the following schools during the coming year:

**Conference of Mayors Annual Meeting**

Mayor, Trustees, Village Clerk, Treasurer

**Training School for Fiscal Officers, Municipal Clerks and Municipals Officers**

Village Clerk and Village Treasurer

**NYS Magistrates and Court Clerks Association Conference**

Village Justice and Court Clerks

**NYS Planning Federation Conference**

Planning and Zoning Board Members and Planning Board Coordinator

**NYCOM Planning and Zoning Training**

Planning and Zoning Board Members and Planning Board Coordinator and staff

8. **Resolution:** **TRUSTEE KEYES**

That the following Officers and Employees are hereby authorized to attend the following schools during the coming year:

**Eastern States Building Officials School and NYS Building Officials School**

Building Inspector

**Annual Public Works School**

Highway Superintendent and/or Foreman

9. **Resolution:** **TRUSTEE FERB**

To adopt the Investment Policy for the Village of Patchogue, which includes: Dime Bank, Bank of America, Chase, Capital One Bank and MBIA Class as depositories for Village Funds.

10. **Motion:** **TRUSTEE FERB**

That the following Village Officials be bonded and the respective bond amounts be as read:

Village Justice	Patricia K. Romeo	\$300,000.00
Village Acting Justice	Kerri Lechtrecker	\$300,000.00
Village Treasurer	Ronald M. Krawczyk	\$300,000.00
Deputy Village Treasurer	Joanne Ruggiero	\$300,000.00
Village Clerk	Lori B. Devlin	\$300,000.00*
Deputy Village Clerk	Valerie L. Braile	\$300,000.00

\*(Bonded @ amount of the tax role)

11. **Motion:** **TRUSTEE BRINKMAN**

That the Regular Meeting of the Board of Trustees of the Village of Patchogue be held in the Municipal Building on the second and fourth Mondays of the month at 6:00p.m. with the exception of August – one meeting only on the 2<sup>nd</sup> Monday of the month & December – one meeting only on the 2<sup>nd</sup> Monday of the month. If meeting date falls on a “Holiday Monday” it will be held on Tuesday

12. **Motion:** **TRUSTEE MCHEFFEY**

That the Long Island ADVANCE be designated as the official weekly newspaper of the Village of Patchogue

13. **Motion:** **TRUSTEE MCHEFFEY**

That NEWSDAY be designated as the official daily newspaper of the Village of Patchogue.

17. **Motion:** **TRUSTEE CARILLO**

That the Village mileage reimbursement rate coincide with the IRS reimbursement rate.

18. **Motion:**

That the Village Handbook be adopted pending revision and update to incorporate 2023 New York State mandates and approval by the Village Attorney.

19. **Motion:**

That the Village Fee Schedule for 2023 be adopted as written.